



Bristol Canoe Club Cage Policy

Aim: To inform the membership how they can access the club cage in order to use our equipment.

The lock on the cage was changed in 2017 from a key to a combination lock, to ease access from across the membership, the following are guidelines on how to access the cage. Those holding the combination are known as club 'gatekeepers', and the process of becoming a gatekeeper is detailed below. The process is administered by the gatekeeping master.

1. All members are welcome to become gatekeepers subject that:
 - They are current club members.
 - They are of good standing within the club, and can be vouched for by a committee member.
 - They have a basic level of competence and are safe to use boats on the docks unsupervised.
 - They have read and understood the boat hire policy.
2. Members wishing to become a gatekeeper should email gatekeeper@bristolcanoeclub.org.uk. They will be asked to sign agreement with this policy and the code will be shared with them.
3. The code must never be shared with anyone else, even other gatekeepers. This is paramount to ensure the security of all club and personal equipment.
4. If you forget the code, please contact a member of the committee. There should never be any reason to make a request from, or share the code with others, outside of this application process.
5. As a Gatekeeper, you will also be responsible for ensuring the store is kept tidy, and may on occasion be called upon to help with periodic store maintenance.
6. Gatekeepers must also ensure their membership and, if applicable, boat storage fees are renewed on time to avoid losing gatekeeper access.
7. A refundable deposit of £20 required with all new applications.
8. Gatekeeper access and deposit are at risk if there is any misuse in this agreement.
9. In the event of any security breach, this must be reported to the gatekeeping master.
10. Periodic changes to the number code will be made at the discretion of the Committee and sent ONLY to authorised Gatekeepers, via email or text

The club and its equipment belongs to you, the membership. Please do your best to ensure its security at all times and the secrecy of the cage access code.

If you have any comments/queries on the above please contact the gatekeeping master
(gatekeeper@bristolcanoeclub.org.uk)